

APPLICATION TO HOLD A MARINE LEISURE EVENT

EVENT DETAILS

NAME OF EVENT:	
LOCATION:	
DATE(S):	
START/END TIME:	
CHARITY EVENT:	YES/NO
NO OF PARTICIPANTS:	
DESCRIPTION OF EVENT:	

VESSELS

NO OF VESSELS:	
NO OF SUPPORT VESSELS:	
TYPE(S) OF VESSELS:	
TYPE(S) OF SUPPORT VESSELS:	

CONTACT DETAILS

ORGANISATION NAME:	
CONTACT PERSON:	
EMAIL & TEL:	

DOCUMENTATION TO BE SUBMITTED WITH APPLICATION

1. Risk Assessment
2. Method Statement (or Event Plan)
3. Communications Plan
4. Emergency Plan/Procedures
5. Certificate of Insurance

Completed forms and supporting documentation should be submitted to:

harbour@pkc.gov.uk and CEMarineLtd@gmail.com